

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

REGULAR MEETING MINUTES

Housing Authority Office

July 10, 2015

10:00 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice Chairperson; Mr. Eddy, Secretary and Treasurer; Ms. Hall, Assistant Treasurer; Ms. Fields, Executive Director.

The meeting was called to order at 10:29 a.m. by the Chairman.

MINUTES

A motion was made by Ms. Hall and seconded by Mr. Eddy to accept the minutes of the June 18, 2015 Regular Meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

None

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the June bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the May Financials. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Mr. Simonsen and seconded by Ms. Hall to approve the June Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

Human Services Advisory Committee

None

General Reports

None

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

Holinko Estate Solar Panel Installation Update

Ms. Fields has set up the one time forward transfer which will cover the duration of the ZREC contract. This project should now be completed.

Holinko Fire Hydrant Update

Ms. Fields met with Cliff Green, with Cliff Green and Sons, and Paul Radicchi, with Connecticut Water, on June 29, 2015 to discuss the hydrant replacement. Mr. Green provided an estimated of \$8,813 for the replacement of the hydrant. Ms. Fields asked the insurance carrier if the hydrant would be covered and, upon confirmation that it was, submitted a claim.

Holinko –1D - Eviction

The Tenant has not move out. She now states that she will be moving out August 1, 2015. The court has already entered judgement against her as she did not respond to the summons. The court gave her until July 8, 2015 to vacate the premises. Since she has not vacated the premises, the court order will be given to the State Marshal to enforce. He will serve the tenant with a time and date of eviction and provide the Town chief executive officer with 24 hour notice of place, date, and time of the eviction. The Marshal will remove her possessions from the unit and put them on the street. She must remove them immediately or the town will remove and store them. If she has not reimbursed the Town within 15 days for the removal and storage, the town will sell her possessions at a public auction.

Pet Policy

Ms. Fields presented the comments received from tenants at Wright's Village. All comments were reviewed. Due to time constraints, the discussion will be continued at the next meeting.

NEW BUSINESS

Health Coverage Rate Increase

The rate increase effective July 1, 2015 through June 30, 2016 increased approximately 15.5% from \$7,991 to \$9,260 per person per year. In response, Ms. Fields gathered additional information, at Access CT, from that which was provided last month. Ms. Fields provided the Board with specific premium information for plans that closely mirror the plan provided by the Town. Comparable plans available at Access CT would be slightly more than remaining with the Town plan. By consensus, it was agreed to stay with the Town plan at this time.

New Tenant Commissioner

Ms. Fields posted the notice of Tenant Commissioner vacancy according to the policy. It will be posted for 30 days and the process will continued based on the results of the notice.

MEETING DATE REVIEW

The next meeting is scheduled for August 20, 2015 at 9:30.

OTHER BUSINESS

None

ADJOURNMENT

The Chairman declared the meeting adjourned at 11:15 a.m. without objection.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairman